

**Town of Mulgrave  
Meeting Minutes  
May 17 / 2022**

**Present:** Mayor Chisholm, Councillor Luddington, Deputy Mayor Russell, CAO Gray

**Absent:** Councillor Snow-Keeling

**1. Call to order**

Meeting called to order at 6:30 pm by Mayor Chisholm

**2. Approval of Agenda / Addition of Agenda Items**

**Moved by Deputy Mayor Russell, seconded by Councillor Luddington that agenda be approved with the following additions:**

: Vandalism

: Council Action Item

: Seniors Care

: Local Food Infrastructure Fund

**Motion Carried**

**3. Minutes - May 2/ 2022**

**Moved by Councillor Luddington, seconded by Deputy Mayor Russell, that the Minutes of May 2<sup>nd</sup> /2022 be approved.**

**Motion Carried**

**4. New Business/Carry Forward Business**

a. EverWind Terminals – Point Tupper Clean Energy Project

Scheduling conflict; presentation postponed

b. Special Election

**BE IT RESOLVED THAT:**

Due to a vacancy on Town of Mulgrave Council resulting from a resignation, a Special Election be held on **July 30, 2022** to fill the vacancy.

**Moved by Deputy Mayor Russell, seconded by Councillor Luddington.**

**Motion Carried**

**BE IT RESOLVED THAT:**

Town of Mulgrave Council issue a posting for the **Returning Officer** role for the Special Election to be held on **July 30, 2022**.

**Moved by Deputy Mayor Russell, seconded by Councillor Luddington.**

**Motion Carried**

- c. 2022-2023 General Operating Fund Budget  
 CAO highlighted projected surplus of approx. \$236 K in 2021-2022 due primarily to one-time Equalization Grant from the Province of approx. \$128 K  
 CAO indicated increase of roughly 11% in Protective Services due to RCMP and Fire Department expenses each increasing by approx. \$19 K  
 Recreation & Cultural Services program net expenses increasing by approx. \$30 K (increase in programming after COVID-19 impacts)
- d. 2022-2023 Water Operating Fund Budget  
 Little change in 2022-2023 Budget compared to 2021-2022 Budget  
 Surplus of approx. \$48 K in 2021-2022 primarily as a result of under-expenditures in Power & Pumping (\$13 K), Transmission & Distribution (\$10 K) and Purification (\$8 K)
- e. 2022-2023 General Capital Fund Budget  
 CAO highlighted major items within \$7.7 M Budget, including Wastewater Treatment Plant (\$7.3 M) and Street Paving (approx. \$329 K)  
 Councillor Luddington inquired regarding the Town's portion of the Access-ABILITY Fund (approx. \$55 K) and heat pumps for the Mulgrave Memorial Centre (approx. \$6 K); both items to be added to Budget
- f. 2022-2023 Water Capital Fund Budget  
 CAO identified two items within the Budget, including water plant heaters (\$12,500) and a chemical storage room (\$3,000)

## 5. Reports

- a. Council Committee Reports
  - i. Police Advisory  
 Next meeting in June
  - iii. Eastern Region Solid Waste  
 Next meeting May 28<sup>th</sup>
  - iv. MARA  
 Next meeting May 31<sup>st</sup>
  - v. Recreation / Culture  
 Next meeting in June
- b. Staff Reports
  - i. CAO  
 Key project Waste Water Treatment Plant. Project Manager has agreed with the Flows and Loads report from CBCL. Used population growth to eight hundred as part of the twenty-five year design horizon and allowance for

expansion of Marine Industrial Park to be built in to design criteria. Will continue to evaluate the criteria as additional information is received. Environmental Review Assessment is expected to be completed shortly.

ii. Recreation and Physical Activity

Scotia Days 40<sup>th</sup> Anniversary this year. More volunteers are needed for Scotia Days. Heather Brennan is stepping down from her position. Big “shout-out” to Heather for everything she has done for the Town; very much appreciated and will be missed. Heather is also receiving an award from Chamber for “Heart of the Community”; “well deserved”.

iii. Public Works

Detailed email circulated to Council

iv. Water / Waste Water

Detailed email circulated to Council

c. Mulgrave Volunteer Fire Department

Initial report from the MVFD which shows various activities, training, emergency calls, community involvement; will receive on a monthly basis.

**6. Approved Additions to the agenda**

Vandalism-

Resident reported more graffiti at the Tennis Courts, reported to RCMP.

Council Action Item

Many projects “on the go”; recommend use of a document to keep everything in one place; status of project; responsibility for each project

Senior Care Grant

Deadline is May 31<sup>st</sup>; eligibility for \$500 grant to help with household services, etc. Councillor Luddington to offer assistance in application process (May 20<sup>th</sup> 1-3 pm)

Local Food Infrastructure Fund

Applications accepted from June 1 to July 15, 2022; \$100,000 to \$500,000 projects “Community Kitchen” is one of 4 pillars of Fund; opportunity to utilize cafeteria

**7. Next Meeting: June 6<sup>th</sup>/2022.**

**8. Gallery**

Question whether third party will be checking for asbestos at Post Office; affirmative  
Question regarding Budgeted Tax Rate; CAO advised no change in budgeted rate

9. Moved by Deputy Mayor Russell, seconded by Councillor Luddington to move in camera at 7:36 pm.


*Motion Carried*

Moved by Councillor Luddington, seconded by Deputy Mayor Russell to move out of in camera at 8:50 pm.

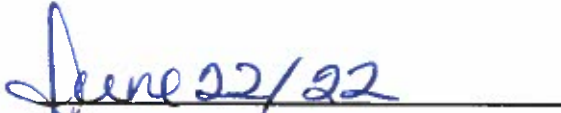
*Motion Carried*

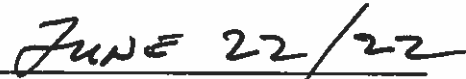
10. There being no further business, it was moved by Deputy Mayor Russell to adjourn at 8:50 pm.

*Motion Carried*

  
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Mayor

  
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CAO

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date