

**Town of Mulgrave
Meeting Minutes
December 16, 2024**

Present: Mayor Chisholm, Councillor Russell, Councillor Michel, Councillor Tate and CAO Gray.

Absent with Permission: Deputy Mayor Maas Latimer

1. Call to Order

Meeting called to order at 6:33 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Councillor Tate that the Agenda be approved with the following addition:

- I. Alzheimer's Awareness Month

Motion Carried

3. Minutes – December 2, 2024

Minutes approved as presented

4. Business Arising From Minutes

5. New Business / Carried Forward Business

a) New Short-Term Rentals Registration Act (STRRA) and Regulations

Two new requests for Proof of Compliance for short-term rentals have been received; Council and CAO advised a representative of one of the homeowners to contact the Department of Municipal Affairs and Housing to request an extension. Contact information for Municipal Affairs and Housing was provided to the representative.

b) Council Meetings & Proceedings Policy

Tabled until next Council Meeting in January 2025 to allow all council members to be present.

c) Town Hall Meeting – January 2025

Scheduled for January 28, 2025 at 6:30 pm.

d) Council Code of Conduct

BE IT RESOLVED THAT:

Town of Mulgrave Mayor and Council adopt the model Code of Conduct as outlined in the Code of Conduct for Municipal Elected Officials Regulations made under Section 520 of the Municipal Government Act

Moved by Councillor Russell, seconded by Councillor Tate.

e) Sound System for Council Meetings

CAO to obtain quotes for new sound system including a microphone for each Councillor and one for the podium.

6. Reports

a. Council Committee Reports

i. Police Advisory

Next meeting January 2025.

ii. Library

Next meeting January 6, 2025.

iii. MARA

Next meeting January 21, 2025.

iv. Recreation / Culture

Next meeting January 2025.

v. Guysborough County Housing Association

Next meeting January 2025 (last Thursday of the month).

vi. Eastern Region Solid Waste Management (ERSWM)

Next meeting January 2025.

7. Approved Additions to the Agenda

Alzheimer's Awareness Month – Proclamation made by Mayor Chisholm:
Town of Mulgrave and Councillors for Alzheimer's Awareness Month January 2025.

8. Date of Next Meeting: January 6, 2025

9. Gallery

i. Town Hall Meeting – questions regarding where the meeting will be held and how the meeting will be communicated to residents; Mayor responded that the meeting will be held in the gymnasium and flyers will be placed in residents' mail boxes, as well as posted online.

ii. Request to have the trees cut back at the corner of Campbell Street and Church Street to improve visibility and avoid potential accidents; Public Works will be asked to check the location.

iii. Questions regarding the Wastewater Treatment Plant Project; CAO reviewed the status of the project.

iv. Question regarding how the Town Hall Meeting will be presented and the length of the meeting; to be determined; Agenda items must be submitted a week prior to the meeting.

10. In-Camera

i. Contract negotiations – MGA 22(2)(e)

ii. Contract negotiations – MGA 22(2)(e)

Moved by Councillor Russell, seconded by Councillor Tate to move in camera at 7:25 pm.

Motion Carried

Moved by Councillor Russell, seconded by Councillor Tate to move out of in camera at 7:45 pm.

Motion Carried

BE IT RESOLVED THAT

Town of Mulgrave Mayor and Council approve the Canadian Imperial Bank of Commerce (CIBC) as its banking services provider under a five-year contract as discussed in camera.

Moved by Councillor Russell, seconded by Councillor Tate.

BE IT RESOLVED THAT

Town of Mulgrave Mayor and Council approve the Extension of Lease between the Town and Canada Post Corporation for a further term of five years commencing May 1, 2025 and ending April 30, 2030 as discussed in camera.

Moved by Councillor Michel, seconded by Councillor Russell.

11. Adjournment

There being no further business it was moved by Councillor Michel to adjourn at 7:46 pm.

Mayor

CAO

Date

Date