

**Town of Mulgrave  
Meeting Minutes  
April 15, 2024**

**Present:** Mayor Chisholm, Deputy Mayor King, Councillor Russell, Councillor Luddington, Councillor Carrigan, CAO Gray.

**1. Call to Order**

Meeting called to order at 6:30 pm by Mayor Chisholm.

**2. Approval of Agenda / Addition of Agenda Items**

**Moved by Deputy Mayor King, seconded Councillor Carrigan by that the Agenda be approved.**

Presentation Room

Community Health Board Room

Electronic Voting

In Camera – Personnel

In Camera – Contract Negotiations

***Motion Carried***

**3. Minutes – April 2, 2024**

**Moved by Councillor Carrigan, seconded by Councillor Luddington that the Minutes of April 2, 2024 be approved.**

***Motion Carried***

**4. New Business / Carried Forward Business**

**a. PH Wind Farm**

Mayor Chisholm gave a summary on the meeting that took place April 8, 2024. The project is coming along nicely. They will be holding a public meeting with the Town of Mulgrave to voice any concerns and answer any questions they may have. No date has been set as of yet. Got a few things caught up on regarding Source Water

**b. Joint Council Meeting**

Meeting took place between District of Guysborough, District of St. Mary's and Town of Mulgrave. Two of the topics covered that could benefit The Town of Mulgrave included a joint initiative of Community First Guysborough County Housing Association and Caper Development constructing a 28-unit building consisting of 1 & 2 bedroom apartments. Council and staff will review several parcels of land to determine whether a similar initiative could be successful in Mulgrave.

Municipal Elections with electronic voting. St. Mary's utilized electronic voting during the last election and had a 98% turnout in certain areas. If Council decides to use electronic voting, an associated policy will need to be developed.

c. Town-Owned Land

Council requested an inventory of Town-owned land. CAO Gray has compiled a summary of the available parcels. Council and CAO will discuss how much land is available for development and if any zoning changes are required.

5. **Reports**

a. Council Committee Reports

i. Police Advisory

Meeting will take place April 17<sup>th</sup>

ii. Library

Meeting will take place April 18<sup>th</sup>

iii. MARA

Meeting will take place May 19<sup>th</sup>

iv. Recreation / Culture

No Recreation & Physical Activity Coordinator; position was reposted and will close April 23<sup>rd</sup>

v. Guysborough County Home Support Agency (GCHSA)

Meeting will take place April 25<sup>th</sup>

vi. Eastern Region Solid Waste Management (ERSWM)

Meeting will take place first week of May.

b. Staff Reports

i. CAO

Meeting with Project Manager, Design Consultant, Public Works Supervisor and ODRC regarding options for Waste Water Treatment Plant Project.

Signed off on 2023 – 2024 Terms and Conditions with Department of Municipal Affairs and Housing re: the Municipal Capital Growth Program (MCGP) Project: Waterfront Development at McNairs Cove.

New Commercial Burning Permit developed with support of Mulgrave Volunteer Fire Department.

Discussed paving priorities with Public Works Supervisor for upcoming Capital Budget discussions.

ii. Deputy CAO - Mulgrave Recreation Department

Interviewed for March Break Day Camp, unsuccessful as candidates did not have enough time to retrieve their background checks.

Discussed with CAO regarding other summer positions; recreation maintenance assistant, day camp leader, MARA assistant (grant pending), Market-by-the-Sea assistant (grant pending); to be posted in May.

iii. Public Works Report

Removed old “baby barn” from medical center and old bus shelter from Murray Street for disposal.

Boardwalk cleanup and repairs at Front Porch area.

Remove plow/salt gear from F-550 and Kubota tractor for the season; F-750 still geared in case but will be stripped next week.

Repair signage at trailer court.

Prep-work and ordered culverts for Middle Street repairs; 3-4 culverts to be replaced.

iv. Water and Waste Water

ODRC working on required reporting system to insure all completed on time.

Budget work for upcoming required maintenance at all lift stations.

All lift stations running in auto and online.

**6. Approved Additions to the Agenda**

**Presentation Room – Flooring –** Concerns regarding carpeting; possible addition to Capital Budget for new flooring.

**Community Health Board Funding –** Last fall the Town received \$1,000 through the Community Health Board to fund a community garden; purchased a couple of containers that would allow us to have access to water for the community garden that was set up last year in the green space next to the Front Porch.

Upcoming purchases next month from greenhouses for fresh food; staff will be asked to water the food while the garden is being prepared for planting.

**7. Date of Next Meeting: May 6, 2024**

**8. Gallery**

Question regarding Scotia Days and vacancy in Recreation & Physical Activity Coordinator position; discussion regarding possibility of contracting Deputy CAO or a resident to attend meetings, assist in the organization and coordination of activities.

Concerns were raised regarding road conditions after the PHP Wind Farm Project; PHP will be conducting a survey before the project starts; the road will be brought up to standard, if required, before the project starts, and brought up to standard, including any necessary repairs, after the project has been completed.

PHP Wind Farm will be having an open meeting to address any concerns and answer any questions.

Questions and discussion regarding the Waste Water Treatment Plant Project.

**9. In-Camera**


**Moved by Councillor Russell, seconded by Deputy Mayor King to move in camera at 7.23 pm.**

***Motion Carried***

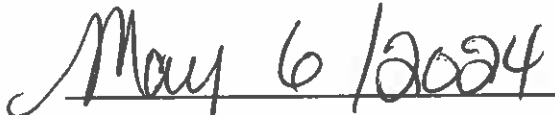
Moved by Councillor Russell, seconded by Councillor Luddington to move out of in camera at 8:28 pm.


*Motion Carried*

10. There being no further business, it was moved by Councillor Russell to adjourn at 8:29 pm.

  
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Mayor

  
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CAO

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date