

**Town of Mulgrave
Meeting Minutes
May 21, 2024**

Present: Mayor Chisholm, Deputy Mayor King, Councillor Russell, Councillor Luddington, CAO Gray.

Regrets: Councillor Carrigan.

1. Call to Order

Meeting called to order at 6:30 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Deputy Mayor King that the Agenda be approved with the following addition:

- Fire Protection By-law

Motion Carried

3. Minutes – May 6, 2024

Deputy Mayor King requested a change to the motion under Main Street Beautification, to read “Council approved motion to contribute \$500 to Main Street Beautification.”

Moved by Councillor Luddington, seconded by Deputy Mayor King that the Minutes of May 6, 2024 be approved, with the above-noted change.

Motion Carried

4. New Business / Carried Forward Business

i) General Operating Budget 2024–2025

The CAO provided a high-level summary of the 2024-2025 General Operating Budget.

Tax Rates have not changed, with the exception of the Waste Levy, which has increased from \$135.00 to \$143.00 due to the cost of the garbage contract.

Total revenue and expense compared to the 2023-2024 Budget increased by 2.7%. A surplus of \$78,128 is projected for 2023-2024.

In response to a question regarding Unconditional Transfers, the CAO indicated the decrease in the Equalization Grant is offset by the Special Foundation Grant of \$50,000.

ii) Water Operating Budget 2024 - 2025

Total revenue increased by .6 % over the 2023-2024 Budget.

A surplus of approximately \$14,000 (2.4%) is projected for 2023-2024.

iii) General Capital Budget 2024–2025

The CAO highlighted the highest-priority street paving projects as follows:

1. Middle Street
2. Meadow Brook Hill
3. Terry Fox Lane

Council agreed to reduce the street paving budget from \$350,000 to \$245,000, sufficient to cover costs associated with items 1 and 2 above.

The Public Works Supervisor has identified potential Lift Station Repairs, with a potential cost of \$20,000.

A replacement Lawn Tractor has also been identified as a requirement, with an estimated cost of \$4,000.

iv) Water Capital Budget 2024-2025

The CAO indicated there are no Water Capital projects anticipated for 2024-2025.

5. Reports

a. Council Committee Reports

- i. Police Advisory
Meeting next month.
- ii. Library
Meeting last week.
The Mayor indicated the Library has been active in supporting the Food Bank and in providing hygiene products.
- iii. MARA
Meeting will take place May 23, 2024.

b. Staff Reports

- i. CAO
 - Conducted interviews, reference checks, and prepared offer of employment for Recreation and Physical Activity Coordinator position; offer accepted
 - Held negotiations with CUPE Local 1116 for new Collective Agreement; recommendations forwarded to Council
 - Preliminary meeting with Returning Office regarding next steps and provincial training session for October Election
 - Provided go-ahead for repairs to Post Office as per Council motion
 - Discussed costing for replacement of carpet in upstairs meeting room at Mulgrave Memorial Centre
 - Arranged appraisal for Town property
 - Signed Audit Service Plan forwarded to MNP.

ii. Recreation & Physical Activity

- Contacted Port Hawkesbury Recreation to confirm the price sharing of the Glow travel costs for the Canada Day event
- Received \$1,900 from Federal Government for the Canada Day Festivities
- Jackie sourced out all decorations and prepped and set up for the Cinderella play on May 19th.
- Contacted DSM for Fishing Derby Sponsorship, we have proposed 2 time slots: 5-5:45 for ages 10 and under, 5:45-7 for all ages. They agreed to sponsor and gave \$1,000 again this year
- Contacted Martin Marietta about their yearly sponsorship, they are donating \$5,000 to be spread out between Scotia Days, Market by the Sea, the Community Pool, and our Halloween event
- Received approval from Canada Summer Jobs for MARA Assistant, Market Assistant, and 4 pool staff – job advertisements have been posted
- Secured a weekly pool booking with Autism NS, totaling \$1,900 for the summer – provided no cancelations
- Posted the Recreation Maintenance Assistant position, job closed on May 17th. Interviews will be the last week of May
- Assisted with interviews for Recreation & PA Coordinator.

iii. Public Works

- Bio deliveries to MMC ongoing as needed (heat to be shut down on Monday, May 27, 2024)
- Wash, grease and store plow gear for season
- Install moving gear on Kubota and prep mowers/snippers for season
- Boiler inspections completed at MMC
- Ditching on Murray St. and shoulder repairs at Main and Stafford Street
- Re-capped road at Somers View with millings
- One seasonal staff back on May 13, 2024; two to return on May 27, 2024.

iv. Water and Wastewater

- ODRC will be preparing future reports.

6. Approved Additions to the Agenda

Fire Protection By-law – The fine for illegal burning during wildfire season has increased to \$28,873.50.

Recommendation to include this information and the Fire Protection By-law in the next Community Newsletter

7. Date of Next Meeting: June 3, 2024

8. Gallery

9. In-Camera

Moved by Councillor Russell, seconded by Councillor Luddington to move in camera at 7:25 pm.

Moved by Councillor Russell, seconded by Councillor Luddington to move out of in camera at 8:17 pm.

BE IT RESOLVED THAT:

Town of Mulgrave Mayor and Council approve in principle the Collective Agreement with CUPE Local 1116 for the period March 1, 2024 to February 28, 2027 as discussed in camera.

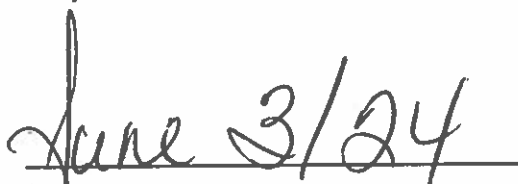
Moved by Councillor Russell, seconded by Councillor Luddington.

10. Adjournment

There being no further business, it was moved by Councillor Russell to adjourn at 8:20 pm.




Mayor



Date



CAO



Date