

**Town of Mulgrave  
Meeting Minutes  
September 3, 2024**

**Present:** Mayor Chisholm, Deputy Mayor King, Councillor Russell, Councillor Luddington, Councillor Carrigan, CAO Gray.

**1. Call to Order**

Meeting called to order at 6:30 pm by Mayor Chisholm.

**2. Approval of Agenda / Addition of Agenda Items**

**Moved by Councillor Russell, seconded by Councillor Luddington that the Agenda be approved, with the following additions:**

- Seniors Care Grant
- Personnel Matter – In Camera

***Motion Carried***

**3. Minutes – June 17, 2024**

**Moved by Councillor Carrigan, seconded by Councillor Russell that the Minutes of June 17, 2024 be approved.**

***Motion Carried***

**4. New Business / Carried Forward Business**

**a) 2024 Paving Tender**

Approval was made by Council over the summer via email; the following motion formalizes the process and provides a public record of Council's decision.

**BE IT RESOLVED THAT:**

**Mayor and Council of the Town of Mulgrave award the 2024 paving tender to NCL – Northern Contracting Limited for approximately 0.4 km of paving on Meadow Brook Hill and 0.3 km of paving on Middle Street.**

**Moved by Deputy Mayor King, seconded by Councillor Russell.**

***Motion Carried***

**b) Sale of Town Property**

**BE IT RESOLVED THAT:**

**Mayor and Council approve the sale of PID 35122001 Main Street as per the Agreement of Purchase and Sale.**

**Moved by Councillor Luddington, seconded by Deputy Mayor King.**

***Motion Carried***

- c) Councillor Ordinarily Resident Outside the Municipality  
Councillor Luddington recused herself from the discussion and subsequent motion.

**BE IT RESOLVED THAT**

**In accordance with Section 17 (6) of the Municipal Government Act, Mayor and Council approve Councillor Luddington remaining on Council until November 4, 2024.**

**Moved by Councillor Carrigan, seconded by Councillor Russell.**

***Motion Carried***

- d) New Short-Term Rentals Registration Act (STRRA) and Regulations  
CAO received a request from the Development Officer, Municipality of the District of Guysborough regarding Mulgrave's position on short term rentals (STRs). STRs are not identified as specific permitted uses in our Land-Use By-Law. CAO will consult with Municipal Affairs and Housing and obtain legal advice, particularly with regard to AirBnBs in residential zones.

**5. Reports**

- a. Council Committee Reports
- i. Police Advisory  
Meeting scheduled for second week of September.
  - ii. Library  
Meeting held last week; awaiting new funding formula.
  - iii. MARA  
Meeting scheduled for September 17<sup>th</sup>.
  - iv. Recreation / Culture  
No date set.
  - v. Guysborough County Home Support Agency (GCHSA)  
No meeting.
  - vi. Eastern Region Solid Waste Management (ERSWM)  
On summer break and anticipating a meeting this month.

**6. Approved Additions to the Agenda**

**Seniors Care Grant**

- Opened in September; assists low-income seniors with the cost of household services (e.g. lawn care, snow removal, grocery delivery, transportation, small home repairs and phone service), healthcare services (e.g. physiotherapy and mental health support) and home heating. Grants are \$750 per household. Application deadline: March 31<sup>st</sup>, 2025.
- Applications are available at the Town Office.

**Eligibility - To qualify for the grant, you need to be 65 or older by 31 March 2025 and meet all of the following criteria:**

- Household net income of \$45,100 or less
- Live in your own home or apartment
- Have paid (or will pay) for household and healthcare services and home heating between 1 April 2024 and 31 March 2025
- Application deadline: 31 March 2025 (only 1 person per household can apply).

**7. Date of Next Meeting: September 16, 2024**

**8. Gallery**

- Resident inquired regarding vegetation/brush below tennis courts; Mayor and CAO advised that Public Works has scheduled this item and will be addressing the issue this fall.
- EMO Officer indicated a new satellite EMO phone has been provided to the Town; will be located upstairs at the Fire Hall; TMR and training in October. Fire Department did not receive the Accessibility Grant; will tender out the main door – glass front door and four doors with automatic openers; any excess funds available will be used for a change order for the washrooms upstairs
- Municipal Advisor indicated a new Orientation Session is being held at the Convention Center, Halifax, November 4<sup>th</sup> and 5<sup>th</sup>, 2024. The focus is primarily on new Council members, but returning Councillors are also invited for a refresher and networking opportunities; Interested Councillors are encouraged to book now.

**9. In-Camera**

**Moved by Councillor Russell, seconded by Deputy Mayor King to move in camera at 6:57 pm.**

***Motion Carried***

**Moved by Councillor Russell, seconded by Deputy Mayor King to move out of in camera at 7:46 pm.**

***Motion Carried***

**BE IT RESOLVED THAT:**

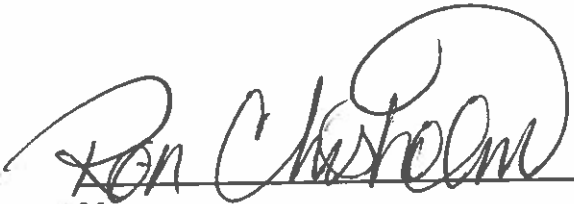
**Mayor and Council of the Town of Mulgrave approve revisions to Policy 6-30, Hours of Work Policy, and Policy 6-40, Vacation Leave Policy, as discussed in camera.**

**Moved by Councillor Luddington, seconded by Councillor Carrigan.**


***Motion Carried***

10. Adjournment

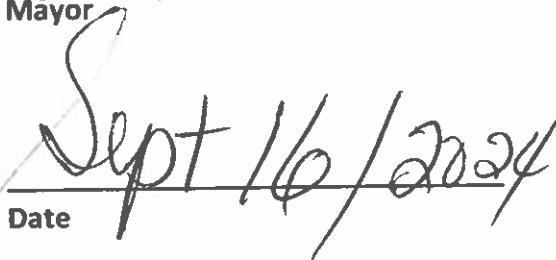
There being no further business, it was moved by Councillor Russell to adjourn at 7:50 pm.



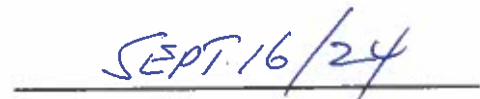
Mayor



CAO



Date



Date