

# Town of Mulgrave Meeting Minutes November 12, 2024

**Present:** Mayor Chisholm, Councillor Russell, CAO Gray.

**Via Zoom:** Councillor Carrigan, Councillor Luddington.

## 1. Call to Order

Meeting called to order at 6:36 pm by Mayor Chisholm.

## 2. Minutes – October 28, 2024

**Moved by Councillor Russell to accept the Minutes of October 28, 2024 as presented.**

## 3. Swearing In of Mayor and Council

Mayor Ron Chisholm was sworn in by CAO David Gray.

Council Members

- Councillor Bob Russell
- Councillor Jane Tate
- Councillor Helen Michel
- Councillor Joanne Maas Latimer

were sworn in by Mayor Ron Chisholm.

## 4. Approval of Agenda / Addition of Agenda Items

- I. In Camera: Personnel
- II. Business Arising from Minutes – not on the Agenda
- III. Policies
- IV. Timing of meeting package and agenda
- V. Communication when meetings are cancelled

**Moved by Councillor Russell, seconded by Councillor Tate that the Agenda be approved.**

*Motion Carried*

## 5. Business Arising From Minutes

- i. Property on Church Street  
Permits secured to demolish the home; to be demolished within 2 weeks.
- ii. Property on Mill Street  
Building Inspector to be contacted.

## 6. New Business / Carried Forward Business

### a) Appointment of Deputy Mayor

Councillor Michel nominated Councillor Maas Latimer for Deputy Mayor.

#### **BE IT RESOLVED THAT**

**Councillor Maas Latimer be appointed Deputy Mayor of the Town of Mulgrave for the period November 12, 2024 to November 3, 2025.**

**Moved by Councillor Tate, seconded by Councillor Michel.**

***Motion Carried***

### b) Signing Authority

#### **BE IT RESOLVED THAT**

**Deputy Mayor Maas Latimer be appointed signing officer for the Town of Mulgrave effective November 12, 2024.**

**Moved by Councillor Tate, seconded by Councillor Michel.**

***Motion Carried***

### c) Councillor Representation on Committees/Associations/Boards

Councillors volunteered for Committees, with the exception of the Guysborough County Home Support Agency and Guysborough County Housing Network.

Appointments to these Committees will be revisited.

### d) Council Meetings & Proceedings Policy

Discussion regarding differing versions of policies, timing of issuance of agendas, and complexity of language used in policies. Discussion to continue at the next meeting.

### e) Town Website – townofmulgrave.ca

Discussion regarding the need to update the Town website. Discussion to continue at the next meeting.

### f) SAERC Graduation Committee – Request for Donations

#### **BE IT RESOLVED THAT**

**Mayor and Council of the Town of Mulgrave provide \$100.00 and donate Town merchandise for raffle sales to help alleviate the costs of SAERC graduation events.**

**Moved by Councillor Tate, seconded by Deputy Mayor Maas Latimer.**

***Motion Carried***

## 7. Reports

### a. Council Committee Reports

#### i. Police Advisory

Next meeting: December 14, 2024

#### ii. Library

Next meeting: November 26, 2024

- iii. MARA  
No meeting date set.
- iv. Recreation / Culture  
No meeting date set.
- v. Guysborough County Home Support Agency (GCHSA)  
Next meeting November 28, 2024.
- vi. Eastern Region Solid Waste Management (ERSWM)  
Typically meets on the last Thursday of each month; schedule may be changed to an “as needed” basis.

#### **8. Approved Additions to the Agenda**

- i. Business Arising from Minutes – not on the Agenda  
Request to have this item added to future agendas.
- ii. Policies  
Discussion regarding the need to update current policies; review the need for more “user-friendly” language.
- iii. Timing of meeting package and agenda  
Request to have agenda issued 3 business days prior to meeting.
- iv. Communication when meetings are cancelled  
Cancellation of November 22<sup>nd</sup> meeting not communicated to public.

#### **9. Date of Next Meeting: November 18, 2024**

#### **10. Gallery**

Comment regarding new federal funding for infrastructure, and question regarding funding for new wastewater treatment plant project currently underway.

Comment regarding a home with inappropriate signage.

Comment regarding the need to contact provincial parties during the election cycle to press for a commitment to maintain Town roads during and after the wind farm project, and eventually take ownership of Highway 344.

Update on Fire Department Accessibility Project upstairs at the Fire Hall; should be going to tender very shortly.

#### **11. In-Camera**

**Moved by Councillor Russell, seconded by Deputy Mayor Maas Latimer to move in camera at 7:45 pm. *Motion Carried***

**Moved by Councillor Russell, seconded by Councillor Michel to move out of in camera at 9:00 pm. *Motion Carried***

12. Adjournment

There being no further business, it was moved by Councillor Russell to adjourn at 9:01 pm.

Ron Chisholm

Mayor

Dec 2 / 2024

Date

[Signature]

CAO

DEC 2/24

Date