

**Town of Mulgrave  
Meeting Minutes  
May 5, 2025**

**Present:** Mayor Chisholm, Deputy Mayor Maas Latimer, Councillor Russell, Councillor Michel, Councillor Tate and CAO Gray.

**1. Call to Order**

Meeting called to order at 6:31 pm by Mayor Chisholm

**2. Approval of Agenda / Addition of Agenda Items**

**Moved by Councillor Tate, seconded by Deputy Mayor Maas Latimer that the Agenda be approved with the following additions:**

- i.* Updates on three properties

***Motion Carried***

**3. Minutes – Minutes April 7, 2024**

Corrections to previous minutes provided to CAO.

Comment that control panel likely not required for new microphone system.

***Minutes Accepted as Presented***

**4. Business Arising From Minutes**

Deputy Mayor Maas Latimer advises she has been researching the permits and procedures required for the new building and land alterations at Zutphen's property. She also mentioned that the Sustainability Report is available online for viewing.

**5. Presentations - None**

**6. New Business / Carry Forward Business**

- a) Transportation of Wind Farm Blades: Department of Public Works Department  
Department of Public Works representatives unavailable.

- b) Closure of NSLC Location  
NSLC was contacted and will be responding to the Mayor regarding plans for the building; NSLC location is officially closed.

- c) Council Action Items  
CAO provided updates on each item.

- d) Request from Mulgrave Volunteer Fire Department  
CAO read letter from MVFD requesting complimentary memberships to the fitness center as an incentive for new and current firefighters.

**BE IT RESOLVED THAT:**

**Town of Mulgrave Council approve complimentary Ocean View Fitness Centre single memberships for Mulgrave Volunteer Fire Department members.**

**Moved by Councillor Tate and seconded by Deputy Mayor Maas Latimer**

***Motion Carried***

- e) Aging Infrastructure  
Concerns regarding aging infrastructure such as water distribution system, bridges, etc. Financial Condition Indicators (FCI) reports have indicated Undepreciated Assets within Town have recently moved from high risk to medium risk rating.  
Discussion regarding the possibility of hiring a Grants Coordinator (full-time or part--time); to be reviewed during 2025-2026 budget discussions.
- f) Emergency Measures and Responsible Care  
Due to the increase in industrial activity in the area, Emergency Procedures / Policy should be in place in the event of emergencies such as gas leak, forest fire or flood. Responses such as sirens, phone alerts, etc. should be considered; Mayor indicated Everwind Energy will be setting a date to tour their facility; opportunity for the Town to discuss concerns and potential responses.
- g) Accessibility Plan  
Suggested changes include sound system for staff interactions with residents, mobility widget tool for the Town website, etc.  
Committee to be constituted.  
Provincial consultants available for Accessibility and Equity & Anti-racism Plans.  
Land Acknowledgement to be added to start of meetings.  
Reference to charging station at the Fire Hall to be removed from Accessibility Plan.  
Fire hall and Medical Center to be added to Plan.
- h) Town Hall Meeting  
New date will be May 26, 2025 at 6:30 pm; residents are able to submit their questions by email or drop off at Town Office by May 20, 2025.
- i) Land-Use By-Law  
Containers – CAO has contacted Guysborough for a copy of MODG by-law.  
First reading to be scheduled for May 20<sup>th</sup>; advertise May 21<sup>st</sup> for public hearing and second reading on June 2, 2025.

## **7. Reports**

- a) Council Committee Reports
  - i) Police Advisory  
Meeting last week – statistics are similar to previous reports; Province of NS hired two new members as liaisons for Mulgrave – Cheticamp – Wekogmaq.
  - ii) Library

Meeting week of May 12<sup>th</sup>.

iii) MARA

Meeting May 12, 2025

iv) Recreation / Culture

No meeting; no funding for life guards this year.

vi) Community First – Guysborough County Housing Association

Meeting will be held in May.

vii) Eastern Region Solid Waste Management (ERSWM)

Next meeting to be held on June 19<sup>th</sup>; discussion during last meeting regarding Litter Incentive Funding; report on illegal dumping; "sharps" in garbage pick-up.

"Sharps cards" were distributed to pharmacies.

Extended Producer Responsibility (EPR): May 31st is Multi-Family registration deadline.

viii) Tourism Guysborough County

AGM today: new executive voted in. Councillor Michel added as ex-officio member for Mulgrave; TGC is focused on building a tourism community that works together and promotes each other while building their membership base. Marketing programs; new logo; new tag-line

b. Staff Reports

i) CAO

Met with Strait Engineering Limited to discuss approach and key stages of Waterfront Development at McNairs Cove Project.

Applied for and received approval from Department of Municipal Affairs for Amendment to Waste Water Treatment Plant Project; extension to March 31, 2027.

Discussed progress in securing services of By-Law Enforcement Officer (Special Constable) with Inverness County CAO; letter has been issued to Department of Justice to confirm services can be shared with neighbouring municipalities

Signed Extension of Lease Agreement with Canada Post Corporation to April 30, 2030.

ii) Mulgrave Recreation Department

Received funding through Canada Summer Jobs for Aquatics Director, MARA and Market-by-the-Sea students; no funding for lifeguards/Instructors.

Wednesday Seniors group is doing well; averaging 16 seniors participating weekly.

Scotia Days planned for July 11 – 20: looking for ideas for theme.

iii) Public Works

Spring hydrant flushing completed and sticks being removed.

Pressure relief valve (PRV) issues repaired at Stafford St. PRV (2 broken spools replaced).

Mill Street lift station issues; lift station has reached the end of its useful life; awaiting parts to temporarily restore functionality.

W/WW plant meetings and meeting with Superport regarding windmill / bridge project.

iv) Water and Waste Water

Quarterly sampling completed.

Ongoing meetings with Engineers re: Wastewater Treatment Plant Project.

**8. Approved Additions to the Agenda**

I. Update on three properties

- Mill Street – fridges and freezers on site have doors and are a hazard to small children; Building Inspector to visit site.
- Murray Street – Building Inspector to call Nova Scotia Power to have power disconnected.
- Tower Road – Building Inspector to visit property.

**9. Date of Next Meeting: May 20<sup>th</sup>, 2025**

**10. Gallery**

EMO Coordinator provided update on Fire Hall renovations; upstairs washrooms are near completion; new Fire Chief has been voted in (Danny MacEachern); blankets are in place at the Comfort Centers (Legion and Fire Hall); microphones available at the Fire Hall for use in council chambers; Superport Days will be held on June 26 – 27

Question re: ownership of Medical Center; owned by Medical Society Committee.

Question re: street light around the point; out and still not fixed; Mayor responded there is no power running to it at the moment; wiring had to be removed to accommodate trucks coming through Town but will eventually be hooked back up.

Question re: gypsum trucks coming through Town; rocks on highway and speeding; Mayor contacted Superport; owners of the trucks have been notified.

Question re: paving of Terry Fox Lane being removed from 2024-2025 Budget; Mayor indicated 2025-2026 Budget will include recommendations from Supervisor of Public Works.

Question re: in camera item “Acquisition, sale, lease and security of municipal property - MGA 22(2) (a)”; CAO responded only the general category description may be divulged.

Concerns from resident re: necessary road repairs for Somers View; in addition, trees at the bottom of Church Street are a hazard; CAO to advise Public Works.

**11. In-Camera**

- i. Acquisition, sale, lease and security of municipal property - MGA 22(2)(a)
- ii. Personnel matters – MGA 22(2)(c)
- iii. Contract negotiations – MGA 22(2)(e)
- iv. Litigation or potential litigation – MGA 22(2)(f)

**Moved by Councillor Tate, seconded by Deputy Mayor Maas Latimer to move in camera at 7:48 pm. *Motion Carried***

**Moved by Councillor Tate, seconded by Councillor Michel to move out of in camera at 8:53 pm. *Motion Carried***

**BE IT RESOLVED THAT:**

**Town of Mulgrave Council approve the following Borrowing Resolution:**

To authorize the effecting of a temporary loan from Canadian Imperial Bank of Commerce for the Town of Mulgrave which was duly authorized by Town Council on the 16<sup>th</sup> day of December 2024.

That the said sum of \$815,000 be borrowed, if required, to meet the current operating expenses for 2025-2026. This sum shall be payable on or before the 31<sup>st</sup> day of March next, and the promissory note or notes of the said Corporation given therefore, which shall be signed by the CAO and the Mayor and be under the seal of the Corporation, and made payable before the said 31<sup>st</sup> day of March A.D. 2026, may be renewed by the said CAO and Mayor annually, but no renewal thereof shall fall due later than the said 31<sup>st</sup> day of March next.

Be it therefore resolved the Council of the Town of Mulgrave authorize the CAO, David Gray and Mayor, Ronald Chisholm, to borrow up to \$ 815,000.

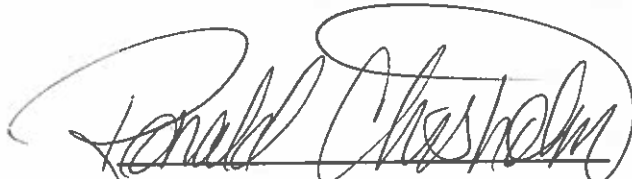
**Moved by Deputy Mayor Maas Latimer, seconded by Councillor Tate. Motion Carried**

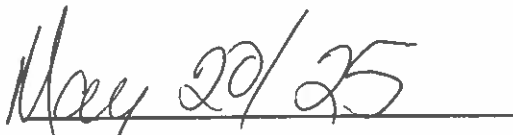
**BE IT RESOLVED THAT: Town of Mulgrave Council approve expenditures of up to \$50,000 to refurbish and extend the useful life of the Public Works Department's backhoe.**

**Moved by Councillor Russell, seconded by Councillor Michel. Motion Carried**

**12. Adjournment**

There being no further business it was moved by Councillor Russell to adjourn at 8:55 pm.

  
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Mayor

  
\_\_\_\_\_  
Date

  
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CAO

  
\_\_\_\_\_  
Date