

Town of Mulgrave Meeting Minutes May 20, 2025

Present: Mayor Chisholm, Deputy Mayor Maas Latimer, Councillor Russell, Councillor Michel, Councillor Tate and CAO Gray.

1. Call to Order

Meeting called to order at 6:35 pm by Mayor Chisholm

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Councillor Tate that the Agenda be approved with no additions.

Motion Carried

3. Minutes – Minutes May 5, 2025

Business arising from Minutes to include discussion regarding Zutphen.
Date for ERSWM Meeting to be corrected.

Minutes accepted with revisions

4. Business Arising From Minutes - None

5. Presentations - None

6. New Business / Carry Forward Business

a) Budget 2025-2026

i. General Operating Budget 2025-2026

Town Accountant Jim Davis presented the budget for initial review and advised changes can be made if required for the next meeting. Identified \$78,855 will be transferred from General Operating Reserve to balance the budget.

Town Accountant will provide follow-up answers where possible in response to questions regarding specific line items.

ii. Water Operating Budget 2025-2026

Jim Davis presented the budget for initial review and responded to questions and inquiries as needed.

iii. General Capital Budget 2025-2026

Jim Davis advised the purchasing of the Public Works 1-ton truck with flat deck was a matter of importance, and noted that it is a time-sensitive process to complete the purchase. He asked if this could be reviewed and approved before the final budget approvals.

BE IT RESOLVED THAT:

Town of Mulgrave Council approves that the Public Works Superintendent put out an RFQ or tender for the purchase of a 1-ton truck with a flat deck.

Moved by Councillor Russell and seconded by Councillor Tate

Motion Carried

- iv. Water Capital Budget 2025-2026
No Water Capital purchases to be discussed.

b) Land Use By-Law #02 – First Reading (re: Containers)

CAO Gray completed the First Reading for the By-Law regarding containers. Council discussed and agreed to remove the section pertaining to Tiny Homes and dwellings at this time and approved the first reading.

BE IT RESOLVED THAT:

Mayor and Town Council of the Town of Mulgrave accept First Reading of Amendment to By-Law #02 Land-Use By-Law regarding Shipping Containers, as discussed.

Moved by Deputy Mayor Maas Latimer and seconded by Councillor Tate

Motion Carried

c) Communication with Press and Public

Deputy Mayor Maas Latimer asked how to handle communication with the press, as she received a call asking for her opinion on a specific matter. She asked if there was a specific policy that governed speaking with the Press and/or Public. Mayor Chisholm advised that there is, and it can be provided to the Deputy Mayor. Mayor Chisholm and all Council members discussed that when speaking with the press, personal opinions cannot be given, as it needs to be the opinion of Council. Deputy Mayor Maas Latimer advised she questioned this during her Code of Conduct training and was told she is still a Resident who is entitled to her own opinion. CAO Gray will discuss this with Municipal Advisor Ross MacDonald to confirm the correct way to move forward when speaking with the press.

Deputy Mayor Maas Latimer also questioned why the discussion regarding the backhoe repairs was done in-camera last week, rather than in the public session. CAO Gray stated due to the emergency nature of the repairs it was more appropriate to discuss in-camera, however, if the majority agrees this can be done in the public session in the future.

7. Reports

- a. Council Committee Reports
- i. Police Advisory: N/A
 - ii. Library

A member from the Library Board will be attending a June Council Meeting to provide an update regarding the Library; Mayor Chisholm will confirm the date.

- iii. MARA
Meeting May 27, 2025
- iv. Recreation / Culture
No meeting
- v. Guysborough County Home Support Agency (GCHSA)
Meeting May 29, 2025
- vi. Eastern Region Solid Waste Management (ERSWM)
Meeting June 19, 2025
- vii. Tourism Guysborough County
N/A

8. Approved Additions to the Agenda – None

9. Date of Next Meeting: June 2, 2025

10. Gallery

Resident asked Mayor Chisholm if he was able to meet with the Minister of Highways, Mayor Chisholm advised this has not happened yet.

Resident Inquired who the 'Fire Wards' are for the Town of Mulgrave. The resident advised he was a former Town Councillor and in the past we had 3 Fire Wards. These individuals would be sworn in and were given authority at a fire scene. Mayor Chisholm advised this would be looked into, as the current Council were unaware of this position.

Resident made a comment regarding the in-camera borrowing resolution and backhoe repairs discussion, stating that this should have been done in a public meeting.

11. In-Camera

Moved by Councillor Russell, seconded by Councillor Tate to move in camera at 9:00 pm.

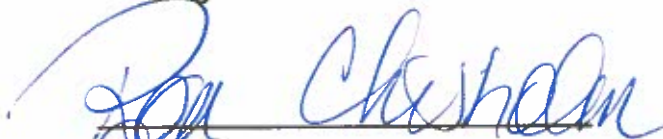
Motion Carried


Moved by Councillor Russell, seconded by Deputy Mayor Maas Latimer to move out of in camera at 9:25 pm.

Motion Carried


12. Adjournment

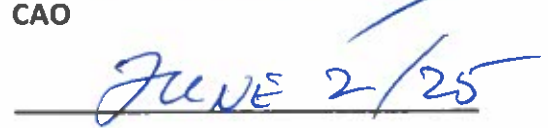
There being no further business it was moved by Councillor Russell to adjourn at 9:25 pm.



 Mayor


 Date



 CAO


 Date