

**Town of Mulgrave  
Meeting Minutes  
June 2, 2025**

**Present:** Mayor Chisholm, Deputy Mayor Maas Latimer, Councillor Russell, Councillor Michel, Councillor Tate and CAO Gray.

**1. Call to Order**

Meeting called to order at 6:39 pm by Mayor Chisholm.

**2. Approval of Agenda / Addition of Agenda Items**

**Moved by Councillor Russell, seconded by Deputy Mayor Maas Latimer that the Agenda be approved with the following additions:**

- I. Updates from Building Inspector re: house on Murray Street
- II. Signage at Wharf
- III. RCMP Update

***Motion Carried***

**3. Minutes – May 20, 2025**

***Minutes Accepted***

**4. Business Arising From Minutes**

Deputy Mayor Maas Latimer voiced concerns regarding communication and the sharing of information leading up to the decision making process within council.

**5. Presentations – Laura Emery, Chief Executive Officer - ECRL**

Laura Emery gave a presentation on Eastern Counties Regional Library's Funding Outlook:

**The Current Situation**

The Province did not implement a new funding formula for April 2025.

Regional Library Systems did not receive a funding increase in the provincial budget.

Regional Library Systems successfully lobbied and received the same one-time grant as in 2024.

Regional Library Systems requested additional short-term funding to prevent further service decline while a new library funding formula is developed; waiting for a response.

**Next Steps**

Public services will remain stable in the 2025-2026 budget.

ECRL needs its Municipal partners to help prioritize the library funding formula with the provincial government.

ECRL will be working hard to prevent service declines in 2026-2027 by advocating with the provincial government and engaging with its Municipal partners.

## 6. New Business / Carry Forward Business

### a. Budget 2025 – 2026

#### i) General Operating Budget 2025 – 2026

CAO provided an overview of Revenue and Expense.

Taxes down 6.5%, 2025-2026 Budget over last year's actual.

Total Revenue down 1.8%.

Total expenditures are up 3.3%, a reasonable increase due to a 3% increase in union and non-union salaries and wages.

CAO will provide follow-up responses to questions regarding the Budget.

Councillor Michel requested additional budget amounts for Mayor & Council *Conventions and Delegations* for upcoming training; total Mayor & Council Travel and Meeting budget is \$5,100; Council agreed to an increase of \$2,000 to \$7,100; corresponding increase of \$2,000 in *Transfer from Operating Reserve* to \$80,855.

#### ii) Water Operating Budget 2025 – 2026

Question regarding the allocation of salaries between individual Water Operating Departments and between General Operating and Water Operating Departments.

#### iii) General Capital Budget 2025 – 2026

CAO noted error in ending balance of Operating Reserve for 2026 - 2027; should read \$186,779.

#### iv) Water Capital Budget 2025 - 2026

No projects scheduled.

## 7. Reports

### a. Council Committee Reports

#### i. Police Advisory

Meeting will be held the week of June 9, 2025.

#### ii. Library

Presentation by Laura Emery, Chief Executive Officer, ECRL re: Eastern Counties Regional Library Funding Outlook.

#### iii. MARA

Next meeting September 16, 2025.

#### iv. Recreation / Culture

No meeting; update - no funding for life guards this year.

#### v. Guysborough County Home Support Agency (GCHSA)

GCHSA – Offers: Personal Care; Meal Preparation; Family Relief (respite); Home Support Exercise Program (HSEP); Light Housekeeping & Laundry.

March 2025 – GCHSA had 155 Clients, 11 Admissions, 11 Discharged, 2 Admissions to LTC, 5 No Longer Require Services, 2 Passed Away and 2 “Other” Category. There are 24 Active Clients in Mulgrave.  
Next Meeting is June 26, 2025.

- vi. Eastern Region Solid Waste Management (ERSWM)  
Next meeting June 19, 2025
- vii. Tourism Guysborough County  
Next meeting September 2025.
- viii. Source Water Protection Committee (SWPC)  
Next meeting late June.
- ix. Accessibility Committee  
Request for members to be issued for residents with accessibility needs and representatives of outside organizations.

b. Staff Reports

- i. CAO  
CAO and Deputy CAO met with Municipal Affairs’ Deputy Minister, Associate Deputy Minister, Executive Director, Infrastructure, Executive Director Governance & Planning and Municipal Advisor to discuss key issues facing the Town;  
Preparation for Town Hall Meeting on May 26, 2025;  
Discussed 2025-2026 Operating and Capital Budget issues with Town Accountant and Deputy CAO;  
First Reading of Amendment to Land-Use-By-Law regarding shipping containers approved and Notice of Public Hearing posted on Town website.
- ii. Recreation & Physical Activity  
Final MPAL report sent in, now working on 2025/2026;  
Working on Active Communities Fund application;  
Held two Scotia Days meetings so far, plans are coming along well. Made up all donation letters they are mailed/delivered. Starting to receive donations. Scotia Days is planned for July 11<sup>th</sup> to 20<sup>th</sup> this year;  
Annual Fishing derby is planned for June 12<sup>th</sup>. Most of the prizes are picked up, received our permit, Mulgrave Fire Department booked with their rescue to be there for slowing down traffic. KD Pharma sponsored this event, and will provide free barbeque.

- iii. Public Works  
Shoulder / washout repairs as required;  
Mill Street lift station issues; installed new temporary 3" line to plant and lift station back in service; lift station will need to be replaced;  
Seasonal staff back to work Monday May 26<sup>th</sup>  
Quote and order new 1-ton crew truck for Public Works garage.
- iv. Water and Waste Water  
Ongoing meetings with Engineers re: Wastewater Treatment Plant Project;  
Maintenance work ongoing at Loggie Street Wastewater Plant;  
Plant clean-up at Water Plant.

#### **8. Approved Additions to the Agenda**

- i. Updates from Building Inspector re: house on Murray Street  
CAO to follow-up with Building Inspector to ensure call is made to Nova Scotia Power re: power disconnection;  
In addition, at Mill Street property, doors have been removed from fridges, stoves, freezers and other appliances.
- ii. Signage at Wharf  
Public Works Supervisor to review.
- iii. RCMP Update  
Scheduled Police Advisory meeting this week; Mayor will set up quarterly meetings with Council moving forward.

#### **9. Date of Next Meeting: June 16, 2025**

#### **10. Gallery**

Question regarding clearing of property at the bottom of Mill Hill at Main Street; Mayor indicated there will be a food truck operating in that location for the summer; resident inquired whether the property is zoned Commercial or Residential; CAO will check with Building Inspector to confirm proper permits have been obtained.

Resident inquired whether he will have access to the Town Hall Meeting recording in order to post it; resident indicated the meeting was very informative, and he will request the recording again tomorrow by email.

Resident indicated the power pole light is still not working around the point; Mayor indicated that many services have been halted or delayed since the data breach;

Resident asked why the Town is cutting grass on private property along Main Street; CAO will discuss with Public Works Supervisor.

**11. In-Camera**

- i. Acquisition, sale, lease and security of municipal property - MGA 22(2)(a)

Moved by Councillor Russell, seconded by Councillor Tate to move in camera at 8:54 pm.

*Motion Carried*

Moved by Councillor Russell, seconded by Councillor Michel to move out of in camera at 9:34 pm.

*Motion Carried*

**BE IT RESOLVED THAT:**

Mayor and Council of the Town of Mulgrave approve the purchase of a 2024 Ram 3500 Chassis Tradesman from MacDonald Chrysler Dodge Jeep Ram Limited in Antigonish, NS, as discussed in camera.

Moved by Councillor Russell, seconded by Councillor Tate.

*Motion Carried*

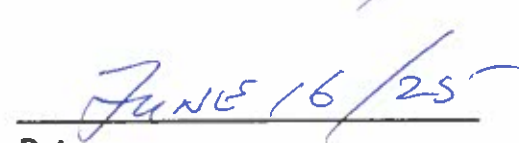
**12. Adjournment**

There being no further business it was moved by Deputy Mayor Maas Latimer to adjourn at 9:35 pm.

  
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Mayor

  
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CAO

  
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Date

  
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Date