

**Town of Mulgrave
Meeting Minutes
October 20, 2025**

Present: Mayor Chisholm, Deputy Mayor Maas Latimer, Councillor Russell, Councillor Michel, Councillor Tate and CAO Gray.

1. Call to Order

Meeting called to order at 6:32 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Michel, seconded by Deputy Mayor Maas Latimer that the Agenda be approved with the following additions:

- I. Neighborhood Watch Program
- II. Facebook
- III. Tower Road (Manor) Update
- IV. Source Water Protection Advisory Committee

Motion Carried

3. Minutes – October 6, 2025

Minutes Accepted

4. Business Arising From Minutes

Moved by Councillor Russell, seconded by Councillor Tate

Question regarding TAG meeting dates in the September 15, 2025 meeting minutes; minutes were updated.

Question regarding recorded vote; no reference in the recording; recorded vote will be removed.

5. Presentations – None

6. New Business / Carry Forward Business

a. Collection of Solid Waste & Recyclable Material By-Law

Recommendations by Deputy Mayor Maas Latimer are highlighted; document is still open for discussion.

Other recommendations:

- Addition of “Electronics” definition;
- Status of Industrial/Commercial/Institutional (ICI) solid waste and recycling;
- Collection 4.4 – number of bags, weight to be confirmed;
- 7.3 Materials Banned from Disposal by Provincial Legislation – require updated list

b. Update re: Donkin Street Bridge

- CBCL has been contacted for an estimate to conduct a structural evaluation on Donkin Street Bridge; received proposal this afternoon based on their inspection of the bridge on September 29, 2025;
- Key Assumptions and Budget to be discussed in camera.

c. Financial Statements for the 6-months ended September 30, 2025

Results are positive; deficit of \$59,000 this year consistent with deficit of \$63,000 in 2023-2024 at this time; slight surplus of \$19,000 in 2024-2025.

CAO responded to detailed questions submitted earlier by Deputy Mayor Maas Latimer.

d. Strait of Canso Superport Corporation Annual General Meeting

Deputy Mayor Maas Latimer attended the Superport Corporation's 2025 Annual General Meeting and provided a summary of the Chairman's Report

e. Council Action Items

CAO Gray provided a summary of ongoing and completed action items in the Council Meetings Follow-ups Report.

7. Reports

a. Council Committee Reports

i. Police Advisory

No update.

ii. Library

Meeting took place last week and they are looking for a letter of support from the Town for Library Funding.

iii. MARA

No update.

iv. Recreation / Culture

No meeting scheduled.

v. Guysborough County Home Support Agency (GCHSA)

Next meeting October 30, 2025.

vi. Eastern Region Solid Waste Management (ERSWM)

Next meeting November 27, 2025 at 10:00 am in Guysborough.

vii. Tourism Guysborough County

No new date.

viii. Source Water Protection Committee (SWPC)

Additional item on Agenda.

- ix. Accessibility Committee
No response to our request for members; will repost.
- x. Transit Association of Guysborough (TAG)
Meeting end of September; positive reports re: ridership, etc.
- xi. Scotia Days Committee
Closing meeting to be scheduled.
- xii. Market-by-the-Sea Committee
Closing meeting to be scheduled.

8. Approved Additions to the Agenda

i. Neighborhood Watch

Conversations online regarding motorcycles on the trails and associated safety issues; Councillor Michel asked if there is any interest in starting Neighborhood Watch locally; may be a deterrent to other negative activity (e.g. break-ins); Councillor Michel to post surveys online to determine if there is any interest.

ii. Facebook

Extensive discussion regarding Facebook posts, Council discussions in public session and in camera, and communication between Councillors and between Councillor and residents.

Municipal Advisor will be meeting with Council in November to discuss these and other issues.

iii. Tower Road Update (Manor)

Moved to In Camera

iv. Source Water Protection Advisory Committee

Motions from its last meeting regarding the SWPAC Terms of Reference:

BE IT RESOLVED THAT:

The Town of Mulgrave ODRC (Overall Direct Responsible Charge) be named a voting member of the Source Water Protection Advisory Committee.

Moved by Councillor Russell, seconded by Councillor Tate Motion Carried

BE IT RESOLVED THAT:

A quorum for Source Water Protection Advisory Committee meetings will consist of six (6) members present. Should voting be necessary, all motions require support from a simple majority of Committee members present.

Moved by Councillor Tate, seconded by Councillor Russell Motion Carried

9. Date of Next Meeting: November 3, 2025

10. Gallery

Concerns expressed regarding Donkin Street Bridge; CAO indicated we will be asking Public Works to set up Caution signs;

Concerns expressed regarding white dust covering homes and vehicles; Mayor will contact Superport re: concerns.

Question regarding Halloween curfew; Mayor responded there will be a curfew and it will be announced on the radio and the Town's Facebook page.

Concerns regarding trucks speeding in and out of Town; Mayor will contact the scale house to address the situation;

Lorne MacDonald indicated MVFD will be replacing ceiling tiles and lights (with LED lights) using Chase the Ace funds;

Question regarding By-law Enforcement Officer; CAO indicated By-Law Enforcement Officer is located in Inverness; Province has been asked to approve provision of services by this officer in neighbouring municipalities, however, it has yet to be approved.

11. In-Camera

Moved by Councillor Russell, seconded by Deputy Mayor Maas Latimer to move in camera at 7:44 pm.

Motion Carried

Moved by Councillor Russell, seconded by Deputy Mayor Maas Latimer to move out of in camera at 8:53 pm.

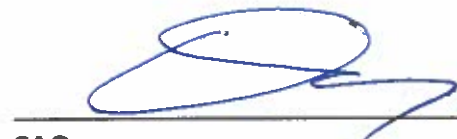
Motion Carried

12. Adjournment

There being no further business it was moved by Councillor Russell to adjourn at 8:54 pm.




Mayor



CAO



Date



Date