

**Town of Mulgrave
Meeting Minutes
November 17, 2025**

Present: Mayor Chisholm, Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, Councillor Michel, and CAO Gray.

1. Call to Order

Meeting called to order at 6:30 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Deputy Mayor Tate, seconded by Councillor Michel that the Agenda be approved with the following additions:

- I. 41 Tower Road (Manor) Update
- II. In-Camera: Acquisition, sale, lease and security of Municipal Property –
MGA 22(2)(a) *Motion Carried*

3. Minutes – November 3, 2025

Guysborough County Home Support Agency Meeting should have been November 27th. *Minutes Accepted with Changes*

4. Business Arising From Minutes

Comment that June 16th meeting minutes are not updated and not on our website; Comment that the Library is staying in Mulgrave; received funding for necessary repairs; Comment regarding Committee of the Whole discussion; other jurisdictions hold Committee of the Whole meetings followed by a Regular Council meeting.

5. Presentations – None

6. New Business / Carry Forward Business

a. Collection of Solid Waste & Recyclable Material By-Law

Section 8.3 - Solid waste and recyclable materials collection charge shall be calculated by dividing the annual budget for contracted garbage collection costs by the total number of residential dwelling units and self-contained dwelling units and ICI units located within the Town of Mulgrave.

Section 7.2 deleted. Suggestion for maximum number of garbage / recycling bags of 6/4. Question for Divert NS.

b. Committees of Council Policy

Suggestions included:

- Joint Committee of Whole / Regular Council Meeting; presentations would be scheduled in Committee of the Whole.

- Opposing view that holding Regular Council Meeting immediately after Committee of the Whole defeats the purpose of allowing time to seek out additional information between meetings
- Retain Regular Council Meetings only; questions can be answered in regular session; if councillors feel there is insufficient information, decision can be tabled to the next meeting.
- Benefits of Committee of the Whole would include reports from Recreation, Public Works, Audit Committee, Emergency Measures Management Committee,

c. NSFM Conference Report

Mayor Chisholm attended: discussions included:

- Possible infrastructure funding from the federal government in the amount of \$50 B.
- Bringing Fire Department equipment up to standards in light of the number of wildfires this year.
- Minister of Municipal Affairs and Minister of Public Works will be meeting individually with all municipalities.
- Minister of Municipal Affairs will also discuss the cost of Code of Conduct investigations with the Town.

d. Donkin Street Bridge

Local engineer has recommended that a temporary crossing to replace the old bridge be scheduled for May or June 2026 when water flow is minimal under the bridge.

e. Christmas Activities

November 30: Tree Lighting

Christmas tree will be put up and decorated in the band shell. This will be lit during the event, generally by the Mayor. The MVFD will provide hot chocolate and fire pits (by-law approved) for roasting. Santa will make an appearance, and treat bags will be given to children.

December 7: Market by the Sea Christmas Market

Town will provide the venue and assist with set up / tear down.

December 14: Christmas Parade

Letters are sent out to businesses and organizations inviting them to put in an entry. Council / Public Works / Volunteers will be required to assist with blocking off the streets entering the parade route.

December 14: Old Fashion Christmas at the Museum

Will be held after the Christmas Parade.

December 15 - 19: Festival of Trees & Christmas Decorating Awards

Festival of Trees letters have been sent out to businesses and organizations inviting them to submit a 'food tree' entry by Dec 13th; voting will occur from Dec 15th - 19th.

Christmas Decorating Awards will be advertised, with voting to occur from December 15th - 19th.

7. Reports

a. Council Committee Reports

- i. Police Advisory
Next month.
- ii. Library
Meeting November 20, 2025.
- iii. MARA
Meeting November 18, 2025.
- iv. Recreation / Culture
No Meeting Scheduled.
- v. Guysborough County Home Support Agency (GCHSA)
Meeting November 27, 2025.
- vi. Eastern Region Solid Waste Management (ERSWM)
Meeting November 27, 2025.
- vii. Tourism Guysborough County
No new date.
- viii. Source Water Protection Committee (SWPC)
December 15 or 16th, 2025.
- ix. Inclusion Diversity Equity Accessibility (IDEA) Committee
No response from residents; next posting will reflect change in Committee name from Accessibility to IDEA.
- x. Transit Association of Guysborough (TAG)
November 27, 2025.
- xi. Scotia Days Committee
November 20, 2025.
- xii. Market-by-the-Sea Committee
January 2026.
- xiii. Community First
November 18, 2025.

8. Approved Additions to the Agenda

i. 41 Tower Road (Manor) Update

CAO Gray contacted Fire Chief Danny MacEachern; Fire Department has no authority to enter the building; CAO will contact the Building Inspector and Deputy CAO, Guysborough.

ii. In-Camera: Acquisition, sale, lease and security of Municipal Property – MGA 22(2)(a)

9. Date of Next Meeting: December 1, 2025

10. Gallery

Question regarding hiring of a Recreation Director; recommendation will be brought to Council in the near future.

Question regarding traffic counters on Main Street / Highway 344; Mayor inquired and the Town is on next summer's schedule;

Question regarding weight restrictions on Donkin Street Bridge for fire trucks; to be forwarded to engineers.

Update on the Fire Hall: new LED Lights have been installed; heat pumps have been shut off for the winter; reverting to oil; electricity costs are over budget; will request savings options from Efficiency Nova Scotia; other items are over budget (e.g. building repairs); CAO advised Town Accountant can assist in monitoring over budget / under budget items.

11. In-Camera

Moved by Councillor Russell, seconded by Councillor Maas Latimer to move in camera at 7:10 pm. *Motion Carried*

Moved by Councillor Russell, seconded by Councillor Maas Latimer to move out of in camera at 8:32 pm. *Motion Carried*

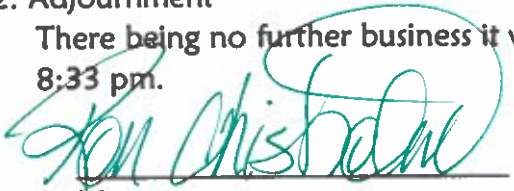
BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve the legal settlement as discussed in camera.

Moved by Councillor Russell, seconded by Councillor Tate.

12. Adjournment

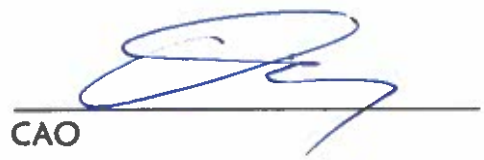
There being no further business it was moved by Councillor Russell to adjourn at 8:33 pm.



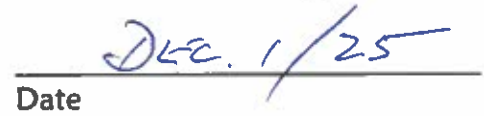
Mayor



Date



CAO



Date