

Town of Mulgrave
Meeting Minutes
December 1, 2025

Present: Mayor Chisholm, Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, and CAO Gray.

Absent with Permission: Councillor Michel.

1. Call to Order

Meeting called to order at 6:30 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Councillor Maas Latimer that the Agenda be approved with the following additions:

- I. Heating at Mulgrave Memorial Centre
- II. Update on Martin Marietta – Arbour Stone
- III. Sound System – Council Chambers
- IV. Donkin Street Bridge

Motion Carried

3. Minutes – November 17, 2025

Correction to be made in wording.

Minutes Accepted with Changes

4. Business Arising From Minutes

Concern that June 16th meeting minutes are not updated to reflect resident / Mayor interaction accurately; CAO will confirm change in wording was agreed upon.

Comment that the MGA states minutes are not meant to be a transcript; not all remarks, etc. are to be included in the Minutes.

Discussion regarding Committee of the Whole; agreement to schedule CoW meeting in January 2026.

5. Presentations – None

6. New Business / Carry Forward Business

a. Collection of Solid Waste & Recyclable Material By-Law

Draft By-Law incorporates all changes forwarded to date, including the six garbage and four recycling bags to replace “8 and 2”; Guysborough is responsible for the collection of waste & recyclables; CAO will reach out to Deputy CAO of MODG (currently on vacation) to confirm the move to “6 and 4” meets their service delivery standards; expect to present First Reading of amended By-Law to next Council Meeting on January 5, 2026.

Additional revisions were provided to reflect Extended Producer Responsibility requirements effective December 1, 2025.

b. Amendment to Sewer Charges By-Law: First Reading

This is First Reading of the amendment to the Sewage Charges By-Law (amendment in bold text):

“8. (1) The sewer service charge is a lien on the whole of the property subject to the sewer charge in the same manner and with the same effect as rates and taxes under the Assessment Act.

(a) The Town will levy a sewer charge at fifty percent (50%) of the standard assessment on the tax-exempt wharf portion of AAN 03379043, being part of PID 35046309, commencing on April 1, 2025 onwards.

(2) The sewer service charge and interest thereon may be sued for and collected in the same manner as other rates and taxes.

(3) Land is liable to be sold for unpaid sewer service charges in the same manner and with the same effect as for unpaid rates and taxes pursuant to the Assessment Act.”

Approval of Amendment to Sewer Charges By-Law: First Reading

Moved by Deputy Mayor Tate, seconded by Councillor Maas Latimer

Motion Carried

c. 2025-2026 Capital Budget Adjustment

To increase flexibility in funding financial transactions, staff is requesting that \$100,000 of the approved 2025-2026 Capital Budget be transferred from the General Capital Reserve rather than the General Operating Reserve. General Capital Reserve funds may only be used for capital expenditures, while General Operating Reserve funds may be used for non-capital and capital expenditures.

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve a transfer of \$100,000 from the General Capital Reserve Fund to fund a portion of the Street Paving Project within the 2025-2026 General Capital Budget.

Moved by Councillor Russell, seconded Deputy Mayor Tate

Motion Carried

7. Reports

a. Council Committee Reports

i. Police Advisory

Next meeting January 2026.

ii. Library

Meeting was held last week; no issues to report.

iii. MARA

Meeting November 18, 2025; Committee has been dissolved and all remaining funds will be given to the Town to upgrade lighting in the gymnasium.

iv. Recreation / Culture

No meeting scheduled.

v. Guysborough County Home Support Agency (GCHSA)

Meeting took place; update will be provided at next meeting.

vi. Eastern Region Solid Waste Management (ERSWM)

Meeting on November 27th; Discussion regarding the Extended Producer Responsibility for Packaging Paper Products (EPR PPP) initiative with Circular

Materials; residents across the province will be following the same Provincial Recycling Program and can access information at circularmaterials.ca. ERSWM is currently in the process of developing new sorting guides which will be distributed when completed.

- vii. Tourism Guysborough County
Next meeting to be scheduled.
- viii. Source Water Protection Committee (SWPC)
Invites will be sent out this week for a meeting within the December 16th – 18th time frame.
- ix. Inclusion, Diversity, Equity, Accessibility (IDEA) Advisory Committee
Call for members posted in the Newsletter under the new committee name (IDEA).
- x. Transit Association of Guysborough (TAG)
Meeting was held November 30th; discussion regarding the budget; positive remarks regarding ongoing services.
- xi. Scotia Days Committee
Meeting was held November 20th; another successful year; wide participation in events; discussion regarding events for next year.
Scotia Days 2026 will be held from July 10 – July 19, 2026.
New members are welcomed by the Committee, as well as any new ideas for 2026. Application has been completed for the Summer Student for 2026.
Next meeting March 24, 2026 at 6:30 pm.
- xii. Market-by-the-Sea Committee
Final market scheduled for December 7th; over 48 vendors participating.
- xiii. Community First
Guysborough has been active and are looking for additional projects; expressed an interest in meeting with the Town; proposed date will be brought back to Council.

8. Approved Additions to the Agenda

- i. **Heating at Mulgrave Memorial Centre**
Problems with heating in the gymnasium; \$50,000,000 grant soon to be available; possible source of funding to upgrade the heating and electrical systems.
- ii. **Update on Martin Marietta – Arbour Stone**
Request for donation sent to Martin Marietta; responded with request for total tonnage needed; Strait Engineering has been asked to provide the information; Town will forward to MM
- iii. **Sound System – Council Chamber**
Question regarding latest pricing for a sound system; CAO will ask Deputy CAO for an update.

iv. Donkin Street Bridge

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve an amount of up to \$6,000 for core drilling by Logan Geotech Inc. at Donkin Street Bridge.

Moved by Councillor Russell, seconded by Deputy Mayor Tate

Motion Carried

9. Date of Next Meeting: December 15, 2025

10. Gallery

Question whether new trucks that were purchased were undercoated; follow-up required.

Concern raised regarding trucks speeding into Town, with rocks often falling off and, on several occasions, damaging residents' vehicles; Mayor indicated that the Town can really do nothing about this; advised resident to call the RCMP and / or the contractor; Mayor has been continuously speaking with them about the complaints and it still continues to happen.

Concern raised regarding cars and trucks speeding through the crosswalk at the Post Office; pedestrians had raised their hand and the vehicles did not stop.

Councillor requested that speed signs (70 kph and 80 kph) leaving Mulgrave be reinstalled; will follow-up with Public Works.

Question from resident regarding low water pressure on Donkin Street and Main Street; will follow-up with Public Works.

EMO Coordinator indicated EMO is restructuring; Manager of Regional Operations, Sean McLaughlin will be based out of Antigonish; training is planned for the spring; Manager of Regional Operations delivers the course "Roles & Responsibilities for Council During Emergency Events"; NS Alert App is available for download; set the app to Mulgrave and it will issue you an alert on any emergencies and weather events (storms, etc.).

Firehall: all LED Lights are installed in the hallway area; additional lights ordered for upstairs; ceiling tiles have been ordered for downstairs; discussed the Donkin Street Bridge at the last MVFD meeting and there were concerns regarding the weight limit; at that time there were no posted weight restrictions, however, now there is a 20-ton limit; have changes been made to the bridge? CAO will check with Public Works.

Council recordings are now on the Town website starting November 3, 2025 for 2025/2026; response: will be posted on a "go-forward" basis;

Update on 41 Tower Road; CAO indicated he will be discussing with Deputy CAO of Guysborough.

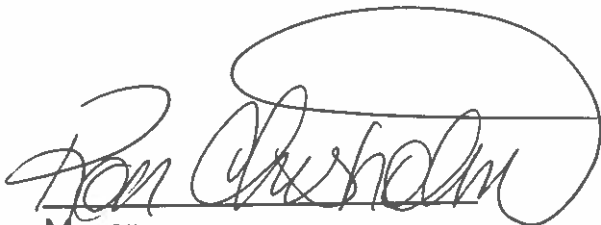
11. In-Camera

Moved by Councillor Russell, seconded by Councillor Maas Latimer to move in camera at 7:13 pm.
Motion Carried

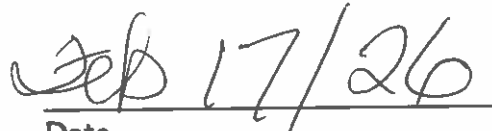
Moved by Councillor Russell, seconded by Deputy Mayor Tate to move out of in camera at 7:50 pm.
Motion Carried

12. Adjournment


There being no further business it was moved by Councillor Russell to adjourn at 7:50 pm.



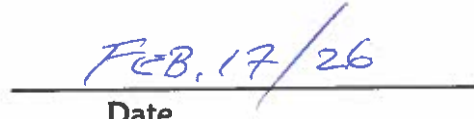
Mayor



Date



CAO



Date