

**Town of Mulgrave
Meeting Minutes
June 15, 2026**

Present: Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, Councillor Michel, CAO Gray.
Absent with Permission: Mayor Chisholm.

1. Call to Order:

Meeting called to order at 6:50 p.m. by Deputy Mayor Tate.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Councillor Maas Latimer, that the agenda be approved with the following additions:

- a. Housing
- b. In-Camera – Personnel Matters – MGA 22 (2) (c)
- c. In-Camera - Acquisition, sale, lease and security of municipal property – MGA 22(2)(a)

Motion Carried

3. Minutes – June 2, 2026

Minutes Accepted

4. Business Arising from Minutes – N/A

5. Presentations – N/A

6. New Business / Carry Forward Business

a. Proclamation: World Elder Abuse Day

Deputy Mayor Tate read the proclamation document to declare June 15th as World Elder Abuse Day.

b. Consolidated Financial Statements for the Year Ended Mar 31, 2026

Kyle Musial, MNP, presented the Consolidated Financial Statements and audit findings for the Year Ended March 31, 2026.

BE IT RESOLVED THAT:

The Consolidated Financial Statements for the Town of Mulgrave for the Year Ended March 31, 2026, as presented by MNP LLP, be approved, with changes to notes to the financial statements as discussed.

Moved by Councillor Russell, seconded by Councillor Maas Latimer

Motion Carried

c. Amendment to Land-Use By-Law (RE: Agricultural Uses) – Second Reading

CAO Gray outlined changes to be included in the second reading of the by-law.

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave accept the Second Reading of the Amendment to By-Law #02 Land-Use By-Law regarding Agricultural Uses. The Amended By-Law #02 Land-Use By-Law is duly passed by the Deputy Mayor and Council of the Town of Mulgrave.

Moved by Councillor Russell, seconded by Councillor Maas Latimer

Motion Carried

d. Regional Emergency Management Organization (REMO) By-Law:

Kelsey Reece, Director of Emergency Management for the Town of Mulgrave, Municipality of the District of St. Mary's and Municipality of the District of Guysborough introduced herself and advised the by-law document was drafted using a template from the Provincial Government.

Council completed the first reading of this by-law.

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave approve First Reading of the Regional Emergency Management (REMO) By-Law.

Moved by Councillor Russell, seconded by Councillor Michel

Motion Carried

e. Regional Emergency Management Organization (REMO) Shared Services Agreement:

Kelsey Reece advised this document was also drafted using a template from the Provincial Government. Councillor Michel questioned why there was no Host Location for Mulgrave in this document, Kelsey advised the requirements to have a site location, which included back-ups for phone, internet and back-up generators. The Mulgrave Volunteer Fire Hall was mentioned and Lorne MacDonald confirmed they have the requirements. Kelsey will add 385 Murray St. into the agreement. Councillor Michel asked for clarification on the Capital Expenditure note in the document. Kelsey advised that the use of purchased assets would be solely for the municipalities who contributed to the purchase costs. These funds would be coming from the REMO budget, which all 3 municipalities will be contributing to.

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave approve the Regional Emergency Management (REMO) Shared Services Agreement, subject to the addition of a Host Municipality tertiary backup Coordination Centre at the Mulgrave Volunteer Fire Department, 385 Murray Street, Mulgrave.

Moved by Councillor Michel, seconded by Councillor Maas Latimer

Motion Carried

f. Regional Emergency Management Organization (REMO) Executive Committee:

This will consist of the Mayor or Deputy Mayor and 1 councillor from each Municipality. The Committee will meet at least 3 times per year to approve and discuss plans, procedures and budgetary items. Councillor Maas Latimer asked about the planning committee. Kelsey advised it consisted of herself and an alternate from each Municipality (for Mulgrave, the alternate is Lorne MacDonald). The rest of the planning committee members are selected by the Executive Committee. This is usually RCMP, DNR and other regularly used agencies.

g. Letter from the Strait Area – Chiefs, Mayors, and Wardens re: Cell Service:

Deputy Mayor Tate read the letter from the Chiefs, Mayors and Wardens in the Strait Area regarding the gaps in cellular service.

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave approve the inclusion of the Town of Mulgrave as a signatory in a letter from the Chair of Strait Area Chiefs, Mayors, and Wardens to the Minister of Public Works to express concern regarding the cellular connectivity in our region.

Moved by Councillor Michel, seconded by Councillor Russell

Motion Carried

h. Council Action Items:

CAO Gray outlined that many of the previous items on the list were completed and gave a brief update on any outstanding items.

Councillor Maas Latimer asked if she would be receiving copies of tender documents, and a document outlining who we paid, the amounts, and for what services as requested for the WWTP, Waterfront Development and the Donkin St. Bridge project. CAO Gray advised that usually a summary of tender bids is discussed in camera for these types of items but if looking for further information, the accountant Jim Davis can be contacted.

7. Reports

a. Council Committee Reports:

- i. Policy Advisory – N/A
- ii. Library – N/A
- iii. Recreation / Culture – N/A
- iv. Guysborough County Home Support Agency (GCHSA) – Training completed this week
- v. Eastern Region Solid Waste Management (ERSWM) – Next Meeting Sept 24, 2026.
- vi. Tourism Guysborough County – Next Meeting June 16, 2026.
- vii. Source Water Protection Advisory Committee (SWPAC) – Need a landowner within the watershed to sit on the committee.
- viii. Inclusion, Diversity, Equity, Accessibility (IDEA) Committee – Need Community members.
- ix. Transit Association of Guysborough – AGM is June 19th, 2026. Next Meeting September 24, 2026.
- x. Scotia Days – Meeting June 16th
- xi. Market by the Sea – Finalizing and securing entertainment with updates to be published soon.
- xii. Community First – N/A

8. Approved Additions to the Agenda:

- a. Housing – Councillor Michel would like to see what Town-owned property would be available for the Town to develop housing facilities and what grants would be available in relation to a project of this nature. CAO Gray to provide a list of Town-Owned properties.

9. Date of Next Meeting: September 8, 2026

10. Gallery:

Resident asked if there was anything that could be done about the large trucks using engine braking within town limits. Deputy Mayor Tate advised that we could try contacting Compliance or the RCMP for this.

Lorne MacDonald asked for a copy of the REMO By-Law, as he is an alternate on this. CAO Gray agreed. MacDonald advised that the MVFD had their upstairs meeting room set up for the REMO.

Question regarding the deficit in the water utility: would this be covered by Water Reserve funds or will an increase in rates be required? Town will be requesting approval from the Nova Scotia Regulatory and Appeals Board to repay principal of long-term debt out of Depreciation Funds.

Question if the pool would be running by July 1st and if it would be sponsored again this year; it was advised the opening goal is July 6th and no confirmations at this time for sponsorship.

11. In-Camera:

Moved by Councillor Russell, seconded by Councillor Michel to move in camera at 8:07 p.m.
Motion Carried

Moved by Councillor Russell, seconded by Councillor Michel to move out of in-camera at 9:30 p.m.
Motion Carried

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave approve the Request for Amendment (RFA) for the New Wastewater Treatment Facility Project under ICIP with revisions as discussed in camera.

Moved by Councillor Maas Latimer, seconded by Councillor Russell

Motion Carried

BE IT RESOLVED THAT:

Deputy Mayor and Council of the Town of Mulgrave approve Zutphen Contractors as Design-Build Contractor, with Eastpoint Engineering engaged as the Design Engineer of Record, for breakwater construction under the Waterfront Development at McNairs Cove Project and Municipal Capital Growth Program (MCGP).

Moved by Councillor Russell, seconded by Councillor Michel

Motion Carried

BE IT RESOLVED THAT:

Deputy Mayor and Council approve a 3% increase in Council honorariums and 3% increase in non-union staff salaries effective April 1, 2026.

Moved by Councillor Russell, seconded by Councillor Maas Latimer

Motion Carried

12. Adjournment

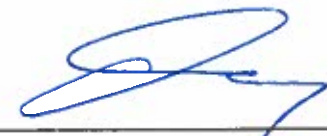
There being no further business, it was moved by Councillor Maas Latimer to adjourn at 9:34 p.m.



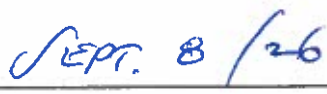
Mayor



Date



CAO



Date