

**Town of Mulgrave
Meeting Minutes
May 4, 2026**

Present: Mayor Chisholm, Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, Councillor Michel, CAO Gray.

i. Call to Order

Meeting called to order at 6:32 pm by Mayor Chisholm.

ii. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Russell, seconded by Deputy Mayor Tate, that the Agenda be approved with the following additions:

- I. Recreation Coordinator
- II. Succession Planning – In-Camera
- III. Summer Employment

Motion Carried

3. Minutes – April 20, 2026

Minutes Accepted

4. Business Arising From Minutes

Question re: timing of posting of minutes/videos; response - on central office staff "to do" list.

5. Presentations – None

6. New Business / Carry Forward Business

a. Amendment to Collection of Solid Waste & Recyclable Material By-Law -- First Reading

First Reading was presented by CAO Gray with the revised changes.

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve First Reading of an Amendment to the Collection of Solid Waste & Recyclable Material By-Law.

Moved by Councillor Maas Latimer, seconded by Councillor Michel

Motion Carried

b. Dog By-Law

CAO advised Council of an incident on the Town's walking trail. A large dog attacked a woman, leaving her bruised and with bite marks on her arm. The dog's owner reported the incident to the RCMP. Subsequently, the Municipality of the District of Guysborough (MODG) was notified and referred the matter to the Dog By-Law Enforcement Officer. The By-Law Enforcement Officer contacted the individual who was attacked and then consulted with the Chief Administrative Officer. At this time, it has been determined that the dog will not be ordered euthanized. The owner has been advised that, in accordance with the Dog By-Law, if a dog is deemed dangerous or aggressive, it must wear a muzzle at all times, both on and off the owner's property. The owner has also been informed that any further incidents may result in additional enforcement actions, as stated in the Dog By-Law.

c. May 2026 Census

Residents are reminded that the 2026 Census is now underway, as of May 4, 2026. All households will receive a letter from Statistics Canada with instructions on how to complete the census online, or how to request a paper form if needed. Completing the census is **mandatory** under the Statistics Act, and all information collected is kept **strictly confidential**. Census data plays a vital role in our community. It helps determine funding and supports planning for essential services such as healthcare, housing, infrastructure, and emergency services. In smaller communities, every response makes a difference.

d. Council Action Items

Item 12 – Waste Water Treatment Plant – Request for extension to March 31, 2027 was approved by Department of Municipal Affairs.

Item 13 – Municipal Capital Growth Program – McNairs Cove Project - Two bids received in response to Design/Build RFP.

Item 24 – Collection of Solid Waste & Recyclable Material By-Law – First Reading May 4, 2026.

Item 25 – Donkin Street Bridge – Engineer's cost estimates pending; details have been requested re: bridge type options (e.g. wood, concrete, steel); one-lane vs two-lane; cost estimates for each bridge type.

Item 32 – Sale of PID 35239656 – Council approved proceeding to appraisal and tender; tender issued April 28th with a deadline of May 15th.

7. Reports

a. Council Committee Reports

i. Police Advisory

Meeting June 9, 2026.

ii. Library

Meeting delayed due to ongoing construction; date will follow when completed.

iii. Recreation / Culture

No meeting.

iv. Guysborough County Home Support Agency (GCHSA)

Meeting May 28, 2026 - Updated Stats: 3 staff assigned; 12 clients in Mulgrave, 10 in the surrounding area; 2 clients on hold and 1 on waiting list.

v. Eastern Region Solid Waste Management (ERSWM)

Meeting May 28, 2026.

vi. Tourism Guysborough County

Tourism development efforts ongoing along the Eastern Shore, from Halifax to Mulgrave; provincial tourism occupancy increased from 30% in 2024 to 33% in 2025, indicating overall growth in visitation and demand; budget reductions and closure of visitor information centres may impact tourism promotion and visitor support services; tourism is focusing on and boosting year-round tourism.

vii. Source Water Protection Committee (SWPC)

Two positions still required and will be posted for the community.

viii. Inclusion, Diversity, Equity, Accessibility (IDEA) Advisory Committee

Members required.

ix. Transit Association of Guysborough (TAG)

Meeting May 2026.

- x. Scotia Days Committee
Meeting April 23rd; theme for 2026 – *Ye Olde Scotia Days* – Anne Marie Pelley and Liam Brophy will be performing for *Concert in the Park*; donation letters are being reviewed for issue; more volunteers welcomed; next meeting May 7, 2026.
- xi. Market-by-the-Sea Committee
Entertainment for first market has been secured; working on second market.
- xii. Community First
May 27, 2026.

b. Staff Reports

i. Recreation & Physical Activity

- Scotia Days planning has started. Discussing a scaled-back version of the festival, depending on the status of Rec Director New Hire.
- Next Meeting May 7th to confirm any event changes.
- 11 or 12 Resumes received for Rec Director, 5 or 6 potential prospects – given to CAO for review.
- Prepped Summer Employment job Postings.
- Canada Summer Jobs Funding
 - 1 Lifeguard and 1 Aquatic Director.
- Confirmed Summer Recreation Maintenance Personnel (Brian Keeping) returning to work May 18th, 2026.

ii. Water and Waste Water

- Year-end annual water and wastewater reports completed.
- Certificate of Approval renewed for Main Street Wastewater Plant.
- Meetings with engineers to begin new lift station construction at Mill Pond, starting May 2026.

8. Approved Additions to the Agenda

i. Recreation Coordinator and iii. Summer Employment

Responses provided in staff reports.

9. Date of Next Meeting: May 19, 2026

10. Gallery

Question re: new Municipal Advisor's start date; response that new Advisor is still in training.

Question re: cost effectiveness of full-time Recreation Coordinator; to be reviewed during upcoming budget deliberations.

Question re: possibility of taxes increasing with this Budget; to be determined.

Concerns raised re: dogs on walking trail off-leash and dog waste being left on the trails or bagged and not deposited in waste containers; staff will investigate signage.

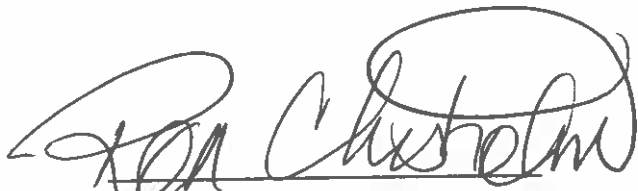
11. In-Camera

Moved by Councillor Russell, seconded by Councillor Maas Latimer to move in camera at 7:17 pm.
Motion Carried

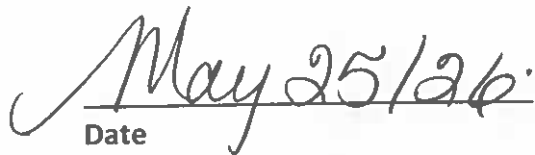
Moved by Councillor Maas Latimer, seconded by Councillor Michel out of in camera at 8:23pm.
Motion Carried

12. Adjournment

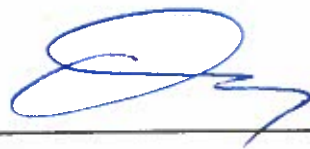
There being no further business it was moved by Councillor Maas Latimer to adjourn at 8:24 pm.



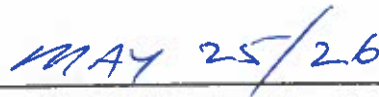
Mayor



Date



CAO



Date